

AGENDA

HYDE COUNTY BOARD OF COMMISSIONERS' SPECIAL MEETING

WEDNESDAY, MAY 11, 2016 – 6:00 PM

CALL TO ORDER OPENING

CONSIDERATION OF AGENDA

PUBLIC COMMENTS

Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action at a future meeting.

ITEMS OF CONSIDERATION

- 1) Resolution To Accept State Aid To Airports Block Grant Jane Hodges
Project No. 36237.57.10.1 – Beacon, Terminal Area Drainage,
Entry Fencing & Signage**
- 2) Budget Matters Corrinne Gibbs**
 - a. Finance Department – FYE Journal Entries**
 - i. Education - Allocated Funds**
 - ii. Sales Tax - Collected**
 - iii. Sales Tax - Collected**
- 3) FY2016-2017 Hyde County Budget Mgr. Rich**

MANAGEMENT REPORTS

The Commissioners and County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

PUBLIC COMMENTS

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

CLOSED SESSION (discussion and possible action if required)

ADJOURN

RESOLUTION

A motion was made by _____ and seconded by _____
(Name and Title)

_____ for the adoption of the following resolution, and upon being put to a
(Name and Title)
vote was duly accepted:

WHEREAS, a Grant in the amount of \$38,511 has been approved by the Department based on total estimated cost of \$42,790; and

WHEREAS, an amount equal to or greater than ten percent (10%) of the total estimated project cost has been appropriated by the Sponsor for this Project.

NOW THEREFORE, BE AND IT IS RESOLVED THAT THE _____
(Title)

of the Sponsor be and he hereby is authorized and empowered to enter into a Grant Agreement with the Department, thereby binding the Sponsor to the fulfillment of its obligation incurred under this Grant Agreement or any mutually agreed upon modification thereof.

I _____ of the
(Name and Title)

(Sponsor) do hereby certify that
the above is a true and correct copy of an excerpt from the minutes of the

(Sponsor) of a meeting
duly and regularly held on the _____ day of _____, 20_____.

This, the _____ day of _____, 20_____.

SPONSOR SEAL

Signed: _____
Title: _____
Of The: _____

IN WITNESS WHEREOF, THE PARTIES HERETO EXECUTED THIS GRANT AGREEMENT THE DAY AND YEAR FIRST WRITTEN ABOVE:

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION:

NCDOT SEAL

BY: _____

Deputy Secretary for Transit

ATTEST: _____

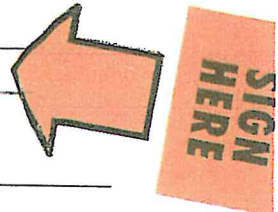
SPONSOR:

Signed: [Signature]

Title: County Manager

SPONSOR SEAL

Attest: _____



STATE OF NORTH CAROLINA, COUNTY OF _____

I, _____, a Notary Public in and for the County and State aforesaid, do hereby
certify that _____ personally came before me this day and
acknowledged that he is _____ of the _____
(Title) (Sponsor)

(hereinafter referred to as "Sponsor" and by authority duly given and as an act of said Sponsor, the foregoing instrument was
signed by him, attested by _____ of the Sponsor, and
(Name and Title)

Seal of the Sponsor affixed hereto.

WITNESS my hand and Notarial Seal, this the _____ day of _____ 20____

Notary Public (Signature)

My Commission expires: _____

SEAL

DOA FORM (12/10)

- 5) That all work performed on the Project shall conform to the approved scope of work referenced in this Agreement. Any amendments or modifications to the approved scope of work, approved grant amounts, or this Agreement shall not be authorized by the Department unless they are contained in a written modification to this Agreement and fully executed by both the Sponsor and the Department.
- 6) Debarment and Suspension: The Grantee agrees to comply, and assures the compliance by each of its third party contractors and subrecipients at any tier, with the provisions of Executive Orders Nos. 12549 and 12689, "Debarment and Suspension," 31 U.S.C. § 6101 note, and U.S. DOT regulations on Debarment and Suspension at 49 C.F.R. Part 29.
- 7) The Sponsor certifies that it has adhered to all applicable laws, regulations, and procedures in the application for and Sponsor's approval of this Grant.
- 8) For a material breach of this Agreement or the Sponsor's Assurances, the Sponsor shall be liable to the Department for the return of all grant monies received.
- 9) The Sponsor agrees to adhere to the standards and procedures contained in the State Aid to Airports Program Guidance Handbook (third edition, dated January 1997), unless the Department issues a written waiver to the contrary.
- 10) The Sponsor agrees to adhere to and be bound by the Grant Assurances of the Federal Aviation Administration, said Grant Assurances contained in Appendix I of this Grant Agreement. Further, the Sponsor agrees that it shall be responsible to the Federal Aviation Administration, or its designated agent, for enforcement of such Grant Assurances including any penalties, sanctions, or other actions which may be legally enforceable for lack of compliance with said Grant Assurances.
- 11) The Sponsor agrees to comply with the "Sponsor Assurances" contained as part of this Agreement.
- 12) N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this grant agreement, you attest, for your entire organization and its employees or agents that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

BLOCK GRANT/NON PRIMARY ENTITLEMENT AGREEMENT

STATE AID TO AIRPORTS BLOCK GRANT
BETWEEN
THE N. C. DEPARTMENT OF TRANSPORTATION,
AN AGENCY OF THE STATE OF NORTH CAROLINA

AIRPORT: HYDE COUNTY
AIRPORT

AND
COUNTY OF HYDE

PROJECT NO: 36237.57.10.1

THIS AGREEMENT made and entered into this the _____ day of _____, 20____, by and between the NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (hereinafter referred to as "Department") and COUNTY OF HYDE, the owner of HYDE COUNTY AIRPORT (hereinafter referred to as "Sponsor").

WITNESSETH

WHEREAS, Chapter 63 of the North Carolina General Statutes authorizes the Department to administer a program of State Aid to Airports, subject to the limitations stated in that Chapter; and

WHEREAS, the Department has received the approval of the Federal Aviation Administration to administer certain Airport Improvement Program Funds in North Carolina under the provisions of the State Block Grant Program in accordance with Chapter 63-71; and the FAA Modernization and Reform Act of 2012; and

WHEREAS, the Department has approved a grant of funds to the Sponsor for State Block Grant and *Non Primary Entitlement* Program funds.

NOW THEREFORE, the Department and the Sponsor do hereby mutually agree as follows:

- 1) That the approved scope of this project shall consist of:

BEACON, TERMINAL AREA DRAINAGE, ENTRY FENCING & SIGNAGE

- 2) That the Grant of funds shall include maximum funding obligations for federal funds which shall be:

State Block Grant Program: \$38,511 (not to exceed 90% of the final total costs)

- 3) That the funding obligations referenced in (2) above shall be the maximum obligations based on the final cost of eligible work items in the approved project, as certified by the Sponsor

- 4) That the Sponsor shall promptly undertake the Project and complete all work on the Project no later than the 1st day of JANUARY 2017, unless a written extension of time is granted by the Department.

HYDE COUNTY BOARD OF COMMISSIONERS
2015 2016 BUDGET REVISIONS

MEETING DATE
06/06/2016

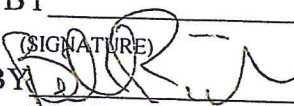
"+" EXP BUDGET "-" EXP BUDGET
"-" REV BUDGET "+" REV BUDGET

(FO USE)		LINE ITEM ACCOUNT NAME /	DEBIT	CREDIT
BR#	IDT#	EXPLANATION		
		SALES TAX 106810.0975		
		SALES TAX 103490.0003	\$ 30,000.00	
		ART 42 SALES TAX		
		ART 40 SALES TAX		\$ 30,000.00

FY END JOURNAL ENTRIES
DOES INCREASE BUDGET

INCREASE IN SALES TAX COLLECTED

REQUESTED BY _____ DATE ____/____/____

APPROVED BY  _____
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE ____/____/____

ENTERED IN SYSTEM _____ DATE ____/____/____
(FINANCE OFFICER)

MEETING DATE
06/06/2016

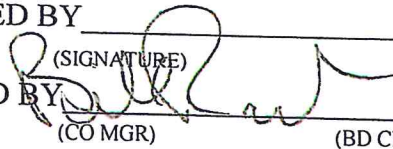
"+" EXP BUDGET "-" EXP BUDGET
"-" REV BUDGET "+" REV BUDGET

(FO USE)		LINE ITEM ACCOUNT NAME /	DEBIT	CREDIT
BR#	IDT# DEPARTMENT ACCOUNT #	EXPLANATION		
	SALES TAX 106810.0974	ART 40 SALES TAX	\$ 27,500.00	
	SALES TAX 103490.0002	ART 40 SALES TAX		\$ 27,500.00

FY END JOURNAL ENTRIES
DOES INCREASE BUDGET

INCREASE IN SALES TAX COLLECTED

REQUESTED BY _____ DATE ____/____/____

APPROVED BY  (CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE ____/____/____

ENTERED IN SYSTEM _____ DATE ____/____/____
(FINANCE OFFICER)

**HYDE COUNTY BOARD OF COMMISSIONERS
2015 2016 BUDGET REVISIONS**

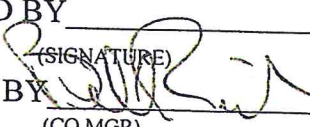
**MEETING DATE
06/06/2016**

"X" EXP BUDGET "X" EXP BUDGET
"X" REV BUDGET "X" REV BUDGET

(FO USE)		LINE ITEM ACCOUNT NAME /	DEBIT	CREDIT
BR#	IDT# DEPARTMENT ACCOUNT #	EXPLANATION		
	EDUCATION 106810.0920	CURRENT EXPENSE-BOE	\$ 42,250.00	
	FUND BALANCE 103990.0000	FUND BALANCE UNAPPROPRIATED		\$ 42,250.00

**FY END JOURNAL ENTRIES
DOES INCREASE BUDGET
REFLECTING BOC APPROVAL FOR
ADDITIONAL MONIES ALLOCATED TO
BOE**

REQUESTED BY _____ DATE ____/____/____

APPROVED BY  _____
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE ____/____/____

ENTERED IN SYSTEM _____ DATE ____/____/____
(FINANCE OFFICER)